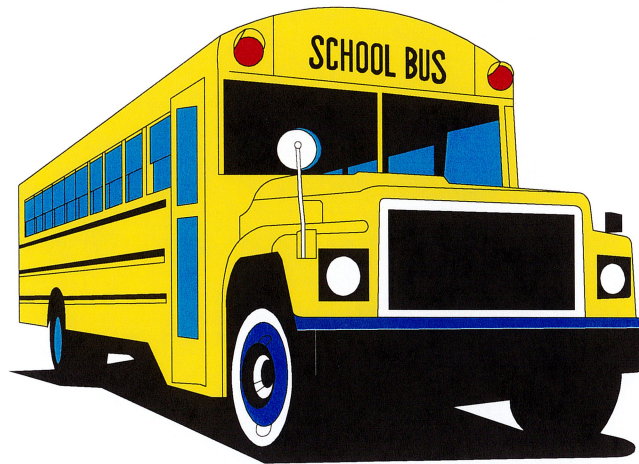


Plainville Public Schools

Invitation for Bid

School Bus Transportation Services



April 1, 2024

**PLAINVILLE SCHOOL COMMITTEE
PLAINVILLE, MASSACHUSETTS**

Invitation to Bid - #2024-001

In accordance with M.G.L. 30(B), the Superintendent of Schools as agent for the Plainville School Committee will receive sealed bids for the transportation of pupils and other authorized persons as set forth in the conditions accompanying this notice. Specifications accompany this notice and additional copies may be secured from the Office of the Superintendent of Schools.

Bid information may be obtained Monday through Friday beginning April 1, 2024 between the hours of 9:30 and 3:30 pm at the Superintendent's Office, Plainville Public Schools, 68 Messenger Street, Plainville, Massachusetts 02762. All bids must be received at the **Office of the Superintendent Anna Ware Jackson School, 68 Messenger Street, Plainville, Massachusetts 02762, on or before 11:00 A.M. EST on Tuesday April 23, 2024**, at which time the bids will be publicly opened and read. Time will be officially determined by clock located in the reception area of the Superintendent's Office. Plainville Public Schools bears no responsibility for errors in any timepiece used for purposes of calculating the cutoff time for submission of bids. No faxed, emailed, or conditional bids shall be accepted.

There is a Pre-Bid conference on Tuesday, April 9, 2024 at 1:00 p.m. This meeting will be held virtually:

<https://link.cumulusglobal.com/u/3d0fffc0/Mu1hqj3i7hGP5wnNhnsoMg?u=https%3A%2F%2Fmeet.google.com%2Fvvhb-tqou-dco>

If, at the time of the scheduled bid opening, the schools are closed due to any reason, including but not limited to inclement weather, this bid will be opened at the same time and place on the next week day that the school is in operation.

All bidders must use prescribed bid and certification forms which shall be placed in an opaque envelope, sealed, addressed to Plainville Public Schools and endorsed with the bidder's company name and clearly marked "Plainville School Bus Transportation Bid 2024."

If bids are forwarded by mail, the sealed envelope mentioned above must be enclosed in another envelope, addressed as follows:

Jennifer Parson
Superintendent of Schools
Plainville Public Schools
68 Messenger Street
Plainville, MA 02762

The outside envelope must be clearly marked in the lower left corner of the envelope:

"Sealed Bid – Plainville School Bus Transportation 2024".

INVITATION TO BID SCHOOL BUS TRANSPORTATION SERVICES

Each bid shall be made on the form(s) attached herewith. No bid received after the time established for the receipt of bids will be considered, regardless of the cause of delay in the receipt of any such bid.

Action on the award will be taken within thirty (30) days following the date set for the opening thereof. No bidder and/or his company may withdraw his bid for a period of thirty (30) days following the date set for the opening thereof. Bids shall be submitted on a (3) year basis. The contract will be effective for three (3) years beginning **July 01, 2024 and ending June 30, 2027** with the Town option to renew for two additional one-year periods.

The complete bid document consists of the following:

- Invitation to Bid
- Bid Specifications and Instructions to Bidders
- Bid Form #1 School Bus Transportation Services Bid
- Bid Form #2 Evidence of Qualifications
- Bid Form #3 Reference List Form
- Certification Form Certificate of Corporate Vote (if applicable)
- Certification Form Assurance of Nondiscrimination Compliance
- Certification Form Tax Compliance Certification
- Certification Form Non-Collusion Affidavit
- Addendum 1 Bus Driver Regulations
- Addendum 2 Bus Routes for 2023-2024

Bidders will submit bid prices as indicated in the specifications. In lieu of statements to the contrary, it will be understood that all prices shall be on services as specified. Bidders will clearly state in writing any exceptions to the specifications as issued on an attached sheet to be enclosed with other documents.

The Plainville School Committee reserves the right to reject any or all proposals or any part thereof, or select a bidder who is not the lowest, as they deem to be for the best interest of the Plainville Schools.

Questions regarding the bid may be directed to Gale Clark, School Business Administrator, Plainville Public Schools, 68 Messenger Street, Plainville, MA 02762, Telephone (508) 699-1323, e-mail gclark@plainville.k12.ma.us

Questions will be accepted no later than 5:00 pm Wednesday, April 10, 2024. Responses will be issued by Tuesday, April 16, 2024.

Jennifer Parson
Superintendent of Schools
Plainville Public Schools
For the Plainville School Committee

**Plainville School Committee
Plainville, Massachusetts 02762**

Specifications & Instructions to Bidders

General Information

1. All Bids are to be sealed and marked "Plainville School Bus Transportation Bid" and shall be received at the All bids must be received at the **Office of the Superintendent Anna Ware Jackson School, 68 Messenger Street, Plainville, Massachusetts 02762, on or before 11:00 A.M. EST on Tuesday, April 23, 2024**, as specified in the Invitation to Bid. Plainville Public Schools bears no responsibility for errors in any timepiece used for purposes of calculating the cutoff time for submission of bids.
2. A Pre-Bid conference shall be held on Tuesday, April 9, 2024 at 1:00 PM. local time via videoconferencing at the following
link: <https://link.cumuluglobal.com/u/3d0fffc0/Mu1hqj3i7hGP5wnNhnsoMg?u=https%3A%2F%2Fmeet.google.com%2Fvvhb-tqou-dco>
3. Bids must be made on all routes as designated. Partial bids will not be accepted.
4. The contract will be for three years, beginning July 1, 2024 and ending June 30, 2027. Pursuant to Chapter 30B of M.G.L., this contract is contingent upon sufficient appropriation of funds for each succeeding year of the contract. The School Committee reserves the right to terminate in its sole discretion this contract after providing at least a sixty (60) day written notice of its intent.
5. The bidder must submit all forms attached to this bid: Bid Forms 1 through 3, the appropriate Certification Form, Assurance of Non-Discrimination Form, Tax Compliance Form, and Non-Collusion Affidavit Form.
6. The population of the Town of Plainville does not meet the requirement under M.G.L. c71 §7A for towns with population greater than 16,000 to require payment of prevailing wages.
7. Additional data which is appended to these bid specifications must be reviewed by each bidder prior to submission of a bid: No bidder may withdraw his bid for a period of thirty (30) days after the date set for the opening thereof.
8. Action on the award will be taken within thirty (30) days after the opening of the bids.
9. A bid deposit of \$1,000.00 in the form of a certified check or a bid bond, issued by a company licensed to do business in Massachusetts, made payable to the Plainville Public Schools must be included with the bid.

10. The bidder to whom the award is made must enter into a written contract with the Plainville School Committee and the requirements set forth in these specifications shall be considered binding and a part of the contract with the successful bidder.
11. Should any successful bidder to whom an award is made fail to enter into a contract within fifteen (15) days after notices of the award has been mailed to him/her, or fail within such time to furnish a performance bond as may be required, the amount so received from such bidder through his certified check shall become the property of the Plainville Public Schools, as liquidated damages for such failure.
12. Certified checks may be held by the Plainville School Committee during the stipulated times for the execution of contracts and the submission of the performance bond. After the expiration of such period, the bid securities of such bidders that have not become the property of the Plainville School Committee will be returned to the bidders.
13. No interpretation of the meaning of the bid documents or contract documents will be made to any bidder verbally. If any changes are made to this Invitation to Bid an addendum will be issued. Addenda will be emailed or faxed to all bidders on record. All bidders are required to acknowledge in writing their receipt of any addenda. All addenda so issued shall become part of the contract documents.
14. The Plainville School Committee reserves the right to reject any or all bids or any part thereof, or to select a bid it deems to be in the best interest of the Town of Plainville. The School Committee also reserves the right to waive minor technicalities and irregularities in the bids received. Award will be made to the lowest responsive and responsible bidder.
15. It is understood and agreed upon that the contract entered into between the Plainville Public Schools (herein the "District") and the successful bid shall not be altered by the successful bidder in any manner unless the District shall have first assented thereto in writing.
16. Any knowing or intentional violation by the successful bidder of any material provision of the contract, or of the specifications forming a part thereof, shall constitute cause for termination of said contract by the District if it shall so elect, but no waiver thereof by said District shall be taken, deemed or construed as affecting the right of said District to so terminate for any other or future violation, or for any repetition of the same violation.
17. The successful bidder will be paid by the School Committee only for the actual number of days for which transportation is provided in accordance with Chapter 41, Section 56, MGL. In the event of school closure, in excess of ten days, due to unforeseen circumstances declared an emergency by the governor and with such authorization from either the governor or legislative branches to pay for services not rendered, the district will compensate the successful bidder up to fifty-percent of the daily rate cost per day. If the successful bidder seeks additional funds in excess of fifty percent, full financial costs that include, but are not limited to, driver salary, excise tax, insurance, and any other factors included in a run rate.
18. The District will consider a Fuel Escalation/De-escalation Clause Adjustment annually for each fiscal year on January 15th of each year with a formula based upon the published index of US EIA New England Diesel Retail (On-Highway) Prices.

19. The District will license and make use of transportation routing software to set bus routes and bus stops. The District will provide the Contractor with viewing access to the route information, and will solicit input in adjusting routes and stops for safety and efficiency.
20. The Superintendent of Schools or another qualified school official will be available to drive these routes with the bidders, if so requested, and by appointment.

Bidder Qualifications:

21. To be considered a “responsible bidder”, bidder must have at least ten (10) years’ experience in the business of regularly transporting K–6 school-age pupils on multiple routes with multiple stops in Massachusetts and must not have filed for bankruptcy within the last ten (10) years.
 - Bidders must have a minimum of five (5) years of satisfactory performance under at least three (3) different contracts similar in size to this proposed contract.
 - Bidders must provide a complete list of all school districts with which a contract for school bus transportation has been in effect within the past five (5) years. Poor references may be a basis for a determination that a bidder is not a responsible bidder. (See Form #2 Evidence of Qualifications)
 - No bid will be considered from any contractor who has defaulted or been terminated for cause in the last ten (10) years.
 - The District may, at its discretion, require the Contractor to provide sufficient financial data to demonstrate its ability to carry out this contract before making an award. In addition, the District reserves the right to investigate the financial stability of any and all bidders to determine what assurance the District may have of subsequent services. This investigation may include but is not limited to: a credit report from a credit reporting agency indicating the bidders’ credit history for the last five (5) years, and/or current financial statements attested to by a certified public accountant.

Insurance and Performance Bond:

22. The bidder shall provide and maintain throughout the term of this contract with the Plainville Public Schools a Certificate of Insurance providing proof of insurance for type and coverage indicated herein and naming the Plainville Public Schools as an additional insured. The successful bidder must annually file a copy of these insurance policies with the District. All insurance companies shall be admitted Massachusetts companies.

Each certificate and policy of insurance required by this contract shall provide that Plainville Public Schools shall receive thirty (30) days’ prior written notice of any cancellation or material amendment of the coverage evidenced by such certificate and policy.

Failure to provide and continue in force such insurance shall constitute a material breach of this contract and shall be grounds for immediate termination thereof, at the discretion of the Plainville Public Schools.

The coverage shall include the following:

- Worker's Compensation and Employers' Liability as required by the laws of the Commonwealth of Massachusetts.
 - General liability insurance of \$1,000,000 each occurrence and \$3,000,000 general aggregate.
 - Sexual Harassment/Molestation insurance for \$250,000 per incident
 - Automobile liability insurance bodily injuries and/or death, of \$1,000,000 per person and \$5,000,000 on each occurrence for bodily injury on each bus, and property damage coverage for each school bus with minimum limits of \$1,000,000 per vehicle and \$5,000,000 combined single limit.
 - Umbrella liability should be carried in the amounts of \$5,000,000 per occurrence, \$5,000,000 products/completed operations, and \$5,000,000 general aggregate.
23. The bidder agrees that no part nor the whole of the work to be performed shall be assigned, sublet or transferred without the written approval of the Plainville School Committee having first been secured; neither shall any part of the whole of the consideration payable hereunder or claimed hereunder be assigned or transferred either at law or equity without the written approval of the School Committee having been secured in advance.
24. A performance bond for each school year of the three (3) year contract period, payable in the amount of 100% of the yearly contract bid price which is in favor of, the Town of Plainville, shall be furnished and paid for by the successful bidder, guaranteeing the fulfillment of all terms and conditions of this contract. The performance bond shall be submitted by July 1st of each year of the Contract and shall be issued by a surety company licensed to do business in the Commonwealth of Massachusetts, and shall obligate the Contractor, its surety, and their successors and assigns for all of the services to be performed by the Contractor under the Contract.
25. The additional cost of the performance bond shall be listed separately on the bid form. The Plainville School Committee may, upon review of the Contractor's financial data, vote to waive the performance bond, reducing the yearly contract price accordingly.
26. The Plainville School Committee reserves the right to consider the District's investigation of the financial stability of the Contractor as noted in Bidder Qualifications above to determine whether to waive the performance bond.

Required Services:

27. The bidder agrees to supply, at his/her/its expense, careful, experienced drivers who meet the requirements for school bus drivers of the Commonwealth of Massachusetts Registry of Motor Vehicles. Drivers are to be replaced if found not to be careful and competent immediately upon discovery of carelessness or incompetence. Prior to the beginning of each school year, the successful bidder will provide a list of regular and substitute drivers to be used in the contract. All drivers (regular and substitute) are subject to a criminal offender records information (CORI) review by the Superintendent of Schools, pursuant to state regulations. CORI and fingerprinting-based criminal history record checks (SAFIS) for all drivers, regular or spare, have to be completed through the Office of the Superintendent, and must be deemed satisfactory by the District. This background information shall be provided either directly or by providing a referral to a school district that will provide documentation of suitability for employment as a bus driver on behalf of the driver prior to employment in the District.
28. Prior to the beginning of each school year, the successful bidder will provide a list of regular and substitute drivers to be used in the contract. The Contractor shall also notify the district if any drivers are hired by the contractor after the opening of schools and shall also notify the district of any mid-year changes to drivers, either permanent or temporary. Notification shall be within 3 days. A person shall not serve as a driver, Supervisor, or substitute driver of any school bus prior to approval by the Superintendent of Schools for this purpose.

A preliminary list must be submitted no later than August 15th followed by a final list by the first day of school; containing the following information for each route:

Name of primary driver	Address
Birth Date	Class of license
Operator's license number & Date of Expiration	

The bidder shall have the drivers obtain physical examinations each year at no cost to the School Department. Current reports must be on file with the Superintendent of Schools by the first day of school of each contract year, or within one week of hire for employees hired after September.

29. Drivers will, at all times, be courteous, exemplary in speech and action and of good moral character.
30. The bidder agrees to the appended "Bus Driver Regulations" to which drivers must conform during the life of this agreement.
31. The successful bidder shall report immediately after its occurrence, to the Superintendent of Schools, or his designee, each and every accident or any other event or circumstance which causes unavoidable delay, or in any way interferes with the strict performance of the agreement, or results in injury or damage to person(s) or property.
32. Buses may be shared with another community, but runs for Plainville students must be separate. Times and schedules must be coordinated with the other school district for starting and dismissal times with the approval of the Superintendent of Plainville Schools. Should the

Contractor wish to transport Plainville students to a day care or other facility outside of the Town of Plainville, written permission must be sought and given by the Superintendent of Schools in advance, and no additional charge may be added to this agreement for such purpose.

33. All routes, time schedules, and mileage shall be fixed by the Superintendent of Schools or his/her designee. Specific times of starting on bus routes will be determined by the Plainville School Committee or its agent, and notice thereof reasonably given to the successful bidder. The bidder agrees to work with the Administration to determine bus routes making special effort to recognize the dangers in crossing triple factor roads. The bidder agrees to review and update the bus routes on an annual basis and to run the routes prior to the start of the school year. Updated bus routes must be submitted to the Superintendent's office no later than August 1st of each year.
34. The bidder agrees to begin his first morning trip so that pupils will arrive at the schools not more than 15 minutes before the opening of school, except insofar as any agreed-upon double-runs for which supervision of the students on the first run is provided by the school. The bidder agrees to have buses at the school not less than 10 minutes before closing time. Specific times of starting on bus routes will be determined by the Superintendent of Schools or his/her designee, and notice thereof given to the successful bidder.
35. Each school year consists of a minimum of 180 days and not to exceed a maximum of 185 days.
36. Bidder agrees that on each school day when the Superintendent shall decide to keep school for any portion of a day he/she/it will have the buses ready at the school premises to take on pupils immediately after the time set by the Superintendent for the closing of schools.
37. The Plainville School Committee reserves the right to increase, at its discretion, by 10 percent, the total mileage of the routes covered by this contract. Trips, number of routes, and the order of trips and/or routes may be changed or modified whenever conditions make such changes necessary. If route(s) or bus (es) must be added or deleted during the term of the contract, the cost or savings will be calculated from the daily rate per bus as indicated by the bidder on the appropriate bid forms.
38. Bidders are requested to state on the bid form the price for transporting pupils on field trips and other school-sponsored trips.
39. All necessary equipment, gasoline, oil and other lubricants, tires, accessories, maintenance and repairs, are to be supplied by the bidder and at his/her/its expense during the life of this agreement.
40. Bids are to be submitted on a three (3) year contract basis using new or used buses with chassis no more than five (5) years old, with less than fifty thousand (50,000) miles at beginning of contract.
41. The bidder further agrees to use buses which are satisfactory to the District and to have buses inspected by a neutral party at any time, if requested by the Superintendent of Schools.
42. The bidder must agree to keep all buses at all times in a condition of cleanliness inside and out, satisfactory to the Superintendent of Schools.

43. All buses shall be equipped with a means of communicating with the Company and the District on all occasions. The bidder shall have a communication system consisting of a two-way radio mobile radio system so as to have contact with all buses within a reasonable length of time. The bidder shall install a base communication unit in the local operations office and provide access through a base station or portable radio for each principal's office. Cost of the base station or portable radio for the principal's offices will be the responsibility of the Plainville Public Schools.
44. The bidder shall agree to use buses which conform to all applicable federal laws and regulations, including, but not limited to, those regulations issued by the U.S. Department of Transportation, the General Laws of the Commonwealth and the rules and regulations of the Department of Motor Vehicles relating to the transportation of public school children.
45. Each bus shall carry at all times the following equipment: (1) One set of reflective triangles; (2) First Aid Kit placed on inside of bus at left of driver, (3) fire extinguisher of suitable type and capacity, and (4) all other equipment as required by all applicable federal laws and regulations, including, but not limited to, those regulations issued by the U.S. Department of Transportation, the laws of the Commonwealth of Massachusetts and the Regulations of the Registry of Motor Vehicles and the Department of Education.
46. Each bus shall carry a video or digital recording device. The procurement, handling, and cataloging of tapes or discs, as well as the maintenance of the cameras, will be the responsibility of the Contractor. The Contractor will furnish the recordings to the Superintendent of Schools within 24 hours of request. The Contractor shall submit with the bid documentation describing the camera system to be used. All video and data obtained in the mobile digital recording devices will become the sole property of the Plainville Public Schools. Sufficient removable data storage media must be available to replace units that may be turned over to the Plainville Public Schools. The original media will be returned to the contractor as soon as practicable. No video may be viewed prior to being turned over to a representative of the Plainville Public Schools without prior authority from the Superintendent or his/her designee to preview it. The video system shall be supplied, installed and fully operable in 100% of the vehicles by the first day the vehicle is put into service in Plainville.
- Each bus will have a posting of "Video Surveillance on This Bus" in plain sight for all riders to see.
47. The buses for the transportation of Plainville students will be garaged in the Town of Plainville for excise tax purposes.
48. The Plainville School Committee estimates that it will require twelve (10) buses initially, buses to be a minimum of 77 passengers seating capacity. Current bus routes are provided as an addendum to these specifications.
49. Bidders must bid on a "daily rate per bus", which may be used for either adding bus routes or for reducing bus routes. The purpose of this is to allow the School Committee to meet the needs of increasing or declining enrollments, weather conditions, changing economic circumstances, or other reasons that may make such a change necessary. It is not anticipated that the number of

routes for regular transportation would increase or decrease by more than one route in the contract period.

50. The bidder shall be required to provide at least one (1) spare bus at all times at no additional cost to the School department.
51. If, for any reason, said bus or buses cannot be operated on any school day, the bidder agrees to provide suitable insured transportation in the place therefore without additional charge.
52. In the event that it is necessary to install seat belts and/or other safety equipment or devices not mentioned here, the added cost of such installation shall be a matter to be negotiated. However, the buses, which are to be utilized in fulfilling this bus contract, should be retrofitted by the factory with the anchor bolts, which would allow quick installation of seat belts if required.

Rule for Award

53. One contract will be awarded to the responsive and responsible bidder offering the lowest total cost over the three-year contract for daily regular route buses, including the performance bond.

BID FORM #1 SCHOOL BUS TRANSPORTATION SERVICES BID

The undersigned understands that the Plainville School Committee shall award the contract to the lowest responsive and responsible bidder as contemplated herein; however, the undersigned also understands that the Plainville Public Schools reserves the right to waive any formalities and to reject any and all bids or any part thereof, and/or accept any bid or part thereof, if, in its sole discretion, it deems it in the best interest of the Plainville Public Schools to do so. The undersigned represents that he/she has read, understands, and agrees to the Bid Specifications associated with this bid. The undersigned also represents that this proposal is made in good faith, without fraud, collusion or connection of any kind with any other bidder for same work.

Company Name: _____

Street Address: _____

City, State Postal Code _____

The proposed contract amounts for the life of the contract for transporting the public school children of the Plainville Public Schools.

	July 2024 to June 2025	July 2025 to June 2026	July 2026 to June 2027
Daily Rate per Bus for Regular Routes as Described in Addendum 2:	\$	\$	\$
Annual Cost for 180 days x 10 buses	\$	\$	\$
Performance Bond for 100% of Annual Cost	\$	\$	\$
Total Cost for Regular Routes and Performance Bond	\$	\$	\$

Total Three Year's Cost * \$

*Note: in any given year during the contract term, the number of buses required by the District may increase or decrease. Any increase/decrease will be at that year's per bus rate as listed above.

This bid includes addenda numbered _____.

BID FORM #1 SCHOOL BUS TRANSPORTATION SERVICES BID - continued

Company Name: _____

Additional services:

Additional services	July 2024 to June 2025	July 2025 to June 2026	July 2026 to June 2027
Daily Rate per Bus for Mid-day Kindergarten Routes:	\$	\$	\$
Field trips and other school sponsored trips:			
Cost per mile	\$	\$	\$
Cost per hour, driver waiting	\$	\$	\$

Authorized Signature: _____

Name (Print): _____

Title: _____

Telephone: () _____ FAX () _____

E-Mail:

Date: _____

BID FORM #2 EVIDENCE OF QUALIFICATIONS

The undersigned agrees to execute a contract to furnish transportation for the pupils of the Plainville Public Schools with a starting date no later than July 1, 2024 after notification of the acceptance of this proposal.

The undersigned offers the following information as evidence of his qualifications to perform the work as bid upon according to the requirements of the specifications.

1. How long have you been in the business of school bus transportation? _____
2. Do you own your own buses? _____
3. If yes, how many? _____
4. If no, who does own them? _____
5. Where will your buses used in the fulfillment of this contract be housed?

6. Attach a list of the buses you plan to use in fulfillment of this contract, listing, for each bus, the year of manufacture and mileage on a stated reporting date between March 2, 2024 and April 2, 2024.

Mileage Reporting Date: _____

Signature: _____

Printed Name: _____

Company: _____

Date: _____

THIS FORM MUST BE SUBMITTED WITH THE BID FORM

BID FORM #3 REFERENCE LIST FORM

All bidders are required to submit with their bid a list of all CONTRACTS, where they have performed contract operations and maintenance services within the past five (5) years.

The list must include the name of the facility, name of a contact person and their title, and the contact person's telephone number.

[illegible]

THIS FORM MUST BE SUBMITTED WITH THE BID FORM

Certificate of Corporate Vote

If a corporation, complete below or attach to each signed copy of a contract a notarized copy of vote of corporation authorizing the signatory to sign this contract. If attesting clerk is same as individual executing contract, have signature notarized below.

At a duly authorized meeting of the Board of Directors of the

_____ held on _____
(Name of Corporation) (date)

At which all the Directors were present or waived notice, it was VOTED that,

(Name of Officer authorized to sign for Corporation)
of this company be and hereby is authorized to execute contracts and bonds in the name and
behalf of said company and affix its corporate seal thereto, and such execution of any
contract or obligation in this company's name on its behalf by such

(Officer)
of the company, shall be valid and binding upon this company.

I hereby certify that I am the Clerk of the _____

That _____ is the duly elected
_____ of said company, and that the above vote has not been
amended or rescinded and remains in full force and effect as of the date of this contract.

A true copy,

ATTEST _____ Clerk

Place of Business _____

Corporate _____ Seal

NOTARY PUBLIC

_____, ss. _____ (month) _____ (day) _____ (year) _____

Then personally appeared before me the above-named _____, and proved to me
through satisfactory evidence of identification, which was (personal knowledge of identity), (a current driver's license), (a
current U.S. passport), to be the person whose name is signed on the documents and acknowledged to me that he/she
signed it voluntarily for _____, for their stated purpose.

Notary Public
My commission expires _____ (month) _____ (day), _____ (year)
Middlesex, SS _____ (date) at _____ o'clock and _____ minutes _ .M. Book _____, Page _____.

Attest:

Register.

Assurance of Nondiscrimination Compliance Form

The undersigned certifies that he/she does not subject employees or applicants for employment by this firm to discrimination on the basis of race, color, sex, gender identity, religion, national origin sexual orientation, (which shall not include persons whose sexual orientation involves minor children as the sex object), physical and intellectual differences, homelessness, pregnancy or pregnancy related condition, age, children, marital status, veteran status or membership in the armed services, and the receiving of public assistance, in any of the following areas:

Recruitment, hiring, upgrading, promotion, whether for full-time or part-time employment, consideration for demotion, transfer, layoff or hiring,

Rates of pay or any other form of compensation and changes in compensation,

Job assignment and seniority status,

Granting and returning from leaves of absence, available maternity/paternity leave, or any other leave,

Fringe benefits available by virtue of employment,

Selection and financial support for training, and other related activities, and selection for tuition assistance,

Any other term, condition, or privilege of employment.

Signature: _____

Printed Name: _____

Company: _____

Date: _____

THIS FORM MUST BE SUBMITTED WITH THE BID FORM

Tax Compliance Form

Pursuant to Section 49A, Paragraph (b), of Chapter 62C, of the Massachusetts General Laws,

I, _____, _____, am the authorized
(Print Name) (Print Title)

signatory for _____
(Print Bidders Company Name)

whose principal place of business is at _____

do hereby certify under pains of perjury, that _____
(Print Bidders Company Name)

has complied with all laws of the Commonwealth of Massachusetts, as related to taxes, reporting of employees and contractors, and withholding and remitting child support.

Signature: _____

Printed Name: _____

Date: _____

THIS FORM MUST BE SUBMITTED WITH THE BID FORM

Non-Collusion Affidavit Form

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER State of _____
County of _____

- (1) He is (owner, partner, officer, representative, or agent) of:
_____ that has submitted the
attached bid.
- (2) He is fully informed respecting the preparation and contents of the attached bid and of all
circumstances respecting such bid.
- (3) The undersigned certifies, under penalties of perjury, that this Bid has been made and
submitted in good faith and without collusion or fraud with any other person. As used in this
certification, the word "person" shall mean any natural person, business, partnership,
corporation, union, committee, club or other organization, entity, or group of individuals.
- (4) The price or prices quoted in the attached bid are fair and proper and are not tainted by any
collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of
its agents, representatives, employees, or parties in interest, including this affiant.

(Signature)

(Title)

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public

My Commission expires: _____

THIS FORM MUST BE SUBMITTED WITH THE BID FORM

ADDENDUM I

BUS DRIVER REGULATIONS

1. The contractor must obtain and keep on file statements that all drivers, regular or spare, have complied with all requirements of the Commonwealth of Massachusetts, the Registry of Motor Vehicles, Department of Education, and Federal Department of Transportation pertinent to transportation of pupils, relative to the licensing and health of school bus drivers, including physical and driver examinations. A copy must also be filed with the superintendent of schools.
2. The contractor must file with the superintendent of schools the names, addresses, and telephone numbers of all bus drivers who will operate a bus or buses, before the opening of schools in September of each year, and updated throughout the year as drivers are hired (both regular and substitute) and see that the above requirements are completed.
3. Smoking in a bus is prohibited.
4. Drivers will not leave a bus unattended when children are in the bus. In an emergency the driver's first concern must be for the safety of the children.
5. Chapter 90, Section 7-B (4) – as amended. Each school bus shall be operated by a person twenty-one years of age or over who is licensed under Section 8-A, etc.
6. Chapter 90, Section 7-B (3) – all doors shall be kept closed while the bus is in motion. (5) – No fueling shall take place while any school bus is occupied by passengers.
7. Chapter 90, Section 17. No person shall operate a school bus at a rate of speed exceeding 40 m.p.h. while actually engaged in carrying children, except on limited access highways where the posted speed limit is the allowable standard.
8. The superintendent has the right to withdraw or revoke the approval of any driver.
9. It will be a condition of employment that each driver must carry out the policies of the Plainville School Committee.

Requirements of the Contents of the School Transportation Vehicle

A copy of the vehicle route should be placed in each bus prior to the beginning of school. Emergency numbers such as police, school, garage, hospital, etc., must be posted in each bus. Drivers are expected to keep their buses clean at all times.

Supervision of Riders

Bus drivers are responsible for the safety of children riding to and from school. Although discipline on buses is a driver responsibility, the main job is to drive the bus safely and in accordance with rules and regulations.

General

1. Pupils transported in a bus are under the authority of and directly responsible to the driver of the vehicle.

2. Continued disorderly conduct or persistent refusal to submit to the authority of the driver is sufficient reason for a pupil to be denied transportation on a bus.
3. No vehicle driver can require any pupil to leave the vehicle before such pupil has reached his/her destination, except in cases of emergency.
4. A bus cannot be put in motion until all pupils are seated.
5. No bus can stop to load or discharge pupils except at regularly designated stops, except in cases of emergency.
6. No pupil can engage in unnecessary conversation with the driver while the vehicle is in motion.
7. Smoking in a bus is prohibited.
8. No persons should be allowed to occupy a position in a bus that interferes with the vision of the driver to the front, to either side of him, or through the mirror to the rear, or with the operation of the vehicle.
9. Nothing can be thrown within the vehicle or out the windows.
10. The drivers shall be at all times courteous and exemplary in speech and action before said children.

Discipline

Nothing herein shall prevent a driver from verbally reprimanding a child for action that might cause harm to self or others. Any violations of the rules and regulations for student behavior on school buses must be reported at the end of each trip to the principal, associate principal or assistant principal. The action taken should be reported to the driver so the driver knows what action has been taken. However, under no circumstances shall a driver remove a child from a school bus.

1. Drivers must not remove a child from a bus as a disciplinary measure, except at the child's designated bus stop.
2. Drivers must not touch a child, except to assist them or to render first aid.
3. Bus drivers have no authority to appoint students as bus monitors and must not do so. If repeated misbehavior problems arise, they may take any or all of the following actions:
 - a. Report each incident to the designated authority
 - b. Request that the school principal or designee board the bus and talk to the students
 - c. Require individual passengers to sit in the front seats so they can be observed
 - d. As a last resort, bring the bus back to school
4. Extreme cases of misbehavior on the bus or at bus stops should be reported to the school principal. Extreme discipline procedures are as follows:
 - a. Stop the bus at the edge of the road. Turn off ignition
 - b. Set emergency brake
 - c. Separate the fighters (if applicable)

- d. Send two children to call the school official
 - e. The school official will decide how to get the children home
 - f. As a last resort, call the police to come to the scene
5. Suspension of a pupil from riding the bus must be administered by the proper authority, usually the school principal.
 6. School principals will administer punishment when rule infractions are reported. Reports must be prompt, and punishment should be administered as soon as possible after it has been reported.

Accidents

In spite of all precautions, the possibility of accidents cannot be entirely eliminated. Drivers should be trained so, if and when accidents do occur, they know how to meet the emergency. The following procedures are recommended to drivers:

1. Stop the bus at the edge of the road.
2. Turn off the ignition.
3. Keep calm, and never lose your temper. Do not argue or try to place the blame for the accident.
4. Set out reflective triangles.
5. Make pupils as safe and comfortable as possible, moving them to a safe and comfortable location if necessary.
6. Under no condition allow children to proceed home by begging rides or walking.
7. If necessary, send two responsible pupils for the type of help needed.
8. Notify school officials and the police.
9. Get the names and addresses of all persons involved in the accident and all witnesses.

In accidents involving injury, the following procedures should be observed:

1. Do not move injured persons unless absolutely necessary and then only when the extent of the injury has been determined and such movement is deemed safe.
2. Keep onlookers away from the injured.
3. Keep injured persons lying down to prevent fainting and shock.
4. Give first attention to persons who appear to have stopped breathing or who are bleeding excessively.
5. Keep the patient warm, comfortable, and promote an ease of mind in any way possible.
6. Send a responsible person to call a physician or ambulance, giving information concerning location of the accident and the injured person, the nature and possible extent of injuries, and the supplies available at the scene of the accident, as well as what first aid is being given.
7. Avoid allowing the patient to see the injury.

Addendum 2

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 1 START 8:10 am

Start at 100 Taunton St, Right on Route 1, Left on Shepard, Left on Taunton, Right on Mirimichi, Right on Appletree, Right on Pine Tree, Left on Birchwood, Left on Azalea, Right on Mirimichi, Turn around St Mirmichi and Mirimichi, left back on to Mirimichi, Left on Taunton, Right on Route 106, Left on George, Right on Messenger, Right on Terry, turnaround, Left on Messenger to School

Stop:

100 Taunton

3 Shepard

Appletree and Deerfield

Appletree and Pine Tree

Brichwood and Oak

Mirimichi and Treasure island

48 Mirimichi

Mirimichi and Oak

Mirimichi and Haynes

19 Mirimichi

Mirimichi and Harness

Taunton and Shepardville

6 Messenger

Terry and Terry

9 messenger

13 Messenger

17 Messenger

21 messenger

8/15/23

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 2 START 8:05 am

Start at Warren and West Bacon Down Warren, Right on Edgewood, Left on Shire, back down Edgewood, Right on Paddock, Right on Farrier, turnaround, Right on Paddock, Right on High, Left on Hancock, Turn around at Amber, Left on Hancock, Right on Bow, Left on Rhodes, Right on High, Left on Warren, Left on West Bacon, Right on Mathurin, Right on Beverly, Turn around, back down Mathurin, Right on West Bacon to School

****Route has Changed*****

Stops:

6 Warren
19 Warren
Edgewood and Shire
39 Shire
6 Paddock
Paddock Cir and Paddock Dr
10 Farrier
24 Paddock
32 Paddock
24 Hancock
11 Bow
Bow and Rhode
60 Warren
56 Warren
8 Warren
West Bacon and Mathurin
3 Beverly
West Bacon and Bacon Square

8/15/23

Same am/pm

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 3 START 8:22 am

Start at Washington and Route 106, down Washington, Right on Bugbee, Right on Grove, Left on Lincoln, left on Pleasant, Left on South, Left on Everett, Left on Route 1, Right on George, Right on Ewald, Left on James, Right on George, Left on East bacon to School

Stops:

18 Washington
Bugbee and Grove
17 Grove
21 Brunner
24 South
South and Bugbee
22 Everett
21 Washington
79 Washington
Cherry Tree and George
48 George
Highview and George
Ewald and James
James and James
18 George

Same am/pm

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 4 STARTS 8:10 am

Start at South St and Berry, Down South St towards Wrentham, Turn around at Lux Pet Resort, Right on State, Left on Park, Left on Grant, Left on Cross, Left on South, Right on Berry, Right on Horseshoe, right on Berry, Right on Wampum, Right on George, Right on Route 1, Left on 106 To School

Stops:

425 South
435 South
447 South
449 South
South and Green
442 South
South and Pineland
Munroe and South
Park and State
Grant and Park
Cross and South
4 Berry
13 Berry
16 Berry
25 Berry
32 Berry
41 Berry
Berry and Horseshoe
12 Horseshoe
12 Berry
47 Berry
49 Berry
165 Wampum
181 Wampum
70 George
60 George
57 George

Same am/pm

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 5 START 8:20 am

Start on East Bacon and Messenger, down East Bacon, Left on South, Left on Brunner, Left on Grove, Right on Lincoln, Right on Potters Ave, Right on East Bacon to School

Stops:

175 East Bacon
167 East Bacon
Oasis and East Bacon
116 East Bacon
110 East Bacon
75 East Bacon
70 East Bacon
42/38 East Bacon
34 East Bacon
11 East Bacon
Ivor and South
62A South
15 Brunner
21 Potter
7 Potter
East Bacon and Hillcrest
East Bacon and Vernon Young
142 East Bacon
156 East Bacon

Same am/pm

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 6 START 8:05 am

Start on High and Green, down high, Right on Hawkins, left on Fales Left on Hawkins, Right on High, Right on Walnut, Left on West Bacon to School

Stops:

Chestnut and High
33 High
43 High
Bridle Path and High
47 high
59 high
63 high
69 High
75 High
99 High
80 Hawkins
Allen Ave/Fales/Hawkings
High and Hodgman
100 High
70 High
High and Saddlebrook
59 Walnut
43 Walnut
38 Walnut
32 walnut
29 Walnut
61 East Bacon

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 7 START 8:20 am

Start at South and Robin, down Robin, Right on Lynn, Right on Cross, Right on South
Left on Sharlene, Right on Wintergreen, Right on Maple, Left on Spring, Left on East Bacon to
School

Stops:

Lynn and Wade
6 Cross
16 Sharlene
Forest Way and Sharlene
Sharlene and Wisteria
Sharlene, Wisteria and Wintergreen
Heather and Wintergreen
Maple, Wintergreen and Broad
Maple and Pleasant
Maple and Maple ter
Broad and Spring
School and Spring
12 Spring

Same am/pm

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 8 START 8:10 am

Starts at Cowell and Taunton, Down Cowell, Right on Dorothy, Turn around, right on Cowell, Left on George, Right on School, Right on Pleasant, Right on Broad, Right on Crestwood, Left on School, Right on Highland, left on 106 to school

Stops:

14 Cowell
Cowell and Country Side
Dorothy and Oakridge
Cowell and Cowell side
39 Cowell
88/84 School
75 School
69 School
Highland and School
School and Legion
92 Pleasant
Cottage and Pleasant
Broad and Legion
Broad and Crestwood
Crestwood and Evergreen
4 Highland

Same am/pm

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 9 START 8:15 am

Start at South and West Bacon, down West Bacon, Left on Fletcher, Left on Cooney, Turn around st Sidney and Riley, Back down Carleton, Left on Elizabeth, Right on West Bacon, left on Walnut, Right on Walnut Terrace, Left on Valerie, Right on Cliff, Left on Field, Right on Walnut, Right on Fuller, Right on South Left on East Bacon to School

Stops

10 Fletcher
Cooney/Riley/Sidney
1 Carleton
13 Elizabeth
18 Elizabeth
Elizabeth and West Bacon/West st
159 West Bacon
140 West Bacon
2 Walnut Ter
Valerie and Cliff
Cliff and Water
Cliff and Field
South and Hawthorne
186 South
176 South
148 South

PLAINVILLE PUBLIC SCHOOLS BUS ROUTES 2023-2024

BUS 10 START 8:18 am

Start at Landau and Messenger, Down Messenger, Right on Thayer, Right on Landau, Right on Meadow Brook, Right on Messenger, Turn around at turn around before Foxboro, Right on Hillside, Turn around at Hillside and Branch, Back down Hillside, Right on Messenger, right on Gateway, Right on Coach, Turn around at Coach and Turtle Brook, Back down Coach, Left on Gateway, Right on Messenger, Right on Garrison, Right on Colonial Way, Left on Red Coat, Left on Millbrook, right on Messenger to school

Stops:

85 Messenger
87 Messenger
97 Messenger
Thayer and Landau
Landau and Meadow Brook
109 Messenger
108 Messenger
Hillside and Branch
Coach and Lantern
Coach and Turtle Brook
Coach and Gateway
Garrison and Messenger (80 Messenger)
7 Colonial way
Patriot way and Red Coat
9 Redcoat
16 Millbrook
7 Millbrook

Same am/pm